

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes McKinney Water District Board of Directors Meeting June 28, 2024

Director Swartfager convened the McKinney Water District Board Meeting at 8:00 a.m. The meeting was held at 6453 McKinney Creek Rd. in McKinney Estates and via teleconference and Zoom.

Teleconference (855) 212-0212. Meeting ID: 963-145-770#.

Zoom Login: <https://us05web.zoom.us/j/88197058967?pwd=NKxCD1ZhorsUfuisOWeVbfdugBkbBg.1>

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, M. Noack, K. Arcidiacono, S. Cotner

Directors Absent: None

Others Present: G. Payne, K. Gunter

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors held on May 24, 2024, was approved on a motion by Director Swartfager and seconded by Director Noack by unanimous vote.

OLD BUSINESS

A. Meter Installation Update

The flow meter is scheduled for installation and testing on July 8-9th.

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

The Board accepted the Treasurer's Report as presented for April 2024 totaling - **\$1,121,228.95**

B. Bills/Charges and Transfers

The Board reviewed the Bills and Charges totaling **\$17,374.77**. On a motion of Director Swartfager and seconded by Director Dangler the bills and charges were approved by unanimous vote.

Bills/Charges & Transfer Approved This Meeting

On a motion of Director Swartfager and seconded by Director Dangler the bills and charges were approved by unanimous vote.

A. Payments Received from Water Billing 4/1/24

The District has received \$55,498 in water bill payments as of June 24, 2024. 24 owners used the credit card payment.

B. Resolution 2024-2 – Standby Charges for FY 2024-2025 collected by Counties

Resolution 2024-2 –Electing to have Placer and El Dorado counties levy and collect district standby charges for the fiscal year 2024-2025 were presented to the Board for approval. See Addendum A.

On a motion by Director Swartfager seconded by Director Arcidiacono Resolution, 2024-2 was approved a by unanimous vote.

C. Resolution 2024-3 –Delinquent Charges for FY 2024-2025 collected by Counties

Resolution 2024-3 determining delinquent charges for the fiscal year 2024-2025 and authorizing collection for the McKinney Water District were presented to the Board for approval. See Addendum B.

On a motion by Director Swartfager seconded by Director Noack Resolution, 2024-3 was approved by a unanimous vote.

D. Annual Budget Review

The Board of Directors will review the 2024-2025 Budget and discuss any necessary changes. See Addendum C.

On a motion by Director Swartfager seconded by Director Noack Resolution, 2024-1 Annual Budget was approved by unanimous vote.

E. New District Office Mailing Address

The district office has a new mailing address. PO Box 7036 Folsom, CA 95763

The district office's physical address will remain the same.

F. Water Sample and District Agent Report – June 2024

The Secy./Treas. presented the District Agent’s Monthly Report.

- The meter is not tracking water production currently. Static 18.1 Static low for the month 16.6
- Coliform/Fecal testing per the sample site plan came back negative. Samples were taken at 901 McKinney Rubicon Springs in McKinney Estates.
- The District Agent requested the purchase of a Locator
- Bollards have been suggested for the following sites. McKinney Creek and Robin, 6400 Cascade/McKinney Creek, 6690 McKinney Creek, McKinney Springs/Miami, Hilo, 6420 McKinney Creek, the end of McKinney Court.
- The District Agent is training 2 people as his back-up.

See Addendum D – District Agent Monthly Report for repairs, replacements, and detailed activities.

G. General Discussion

H. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:28 am by a unanimous vote. The next regularly scheduled meeting will be held on Friday, July 26, 2024, at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

McKinney Water District El Dorado and Placer Counties

RESOLUTION No. 2024-2

A Resolution Electing To Have County Levy And Collect District Standby Charges For Fiscal Year 2024-2025 For The McKinney Water District

RESOLVED, by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California, that:

WHEREAS, this Board did, on the 25th. day of April, 2008 duly adopt its ORDINANCE No. 2008-1;

WHEREAS, said Ordinance provides for the levy and collection of an Annual Supplemental Standby charge by the Counties of Placer and El Dorado, pursuant to Section 35479-35481 of the Water Code.

NOW, THEREFORE, IT IS HEREBY FOUND, DETERMINED, AND ORDERED, that:

1. The annual supplemental standby charge is in the amount of \$80.00 per Parcel as shown on the last Equalized County Assessment Roll of Placer and El Dorado Counties Respectively.
2. The total amount estimated to be collected for the entire District is \$20,640.00, \$16,080.00 from parcels within Placer County and \$4,560.00 from parcels within El Dorado County.
3. Pursuant to Section 35480 of the Water Code, the Assessors, and Auditors of Placer and El Dorado Counties, Respectively are hereby authorized to add to the Tax Bill for each Parcel as shown on their respective last Equalized Assessment Roll said supplemental standby charge of \$80.00 and pursuant to Section 35481 of the Water Code, and respective Tax Collectors and Treasurers are hereby authorized to collect, receive, and disburse to the District said charges as collected.
4. The Secretary shall forward a certified copy of this Resolution to the Board of Supervisors and Auditors of the Counties of Placer and El Dorado as this Board's formal request for collection of said charges as pursuant to Law.

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted and passed by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California at a Meeting held on the 28th Day of June 2024 by the following vote;

DIRECTORS

AYES: Swartfager, Dangler, Cotner, Noack, Arcidiacono

NOES: None

ABSENT: None

APPROVED:

Jerry Swartfager
President/Chairman

Karla Gunter
Secretary/Treasurer

Addendum B

McKinney Water District

El Dorado and Placer Counties

RESOLUTION No. 2024-3

A Resolution Determining Delinquent Charges
And Authorizing Collection With Annual
Ad Valorem Assessment For Year 2024-2025
For McKinney Water District

RESOLVED, by the Board of Directors of the McKinney Water District Placer and El Dorado Counties, California, that

WHEREAS, this Board did, on the 12th day of April, 2008, duly adopt its Ordinance No. 2008-1;

WHEREAS, said Ordinance established certain Rates and Charges for the use and availability of water to the lands within the District and

WHEREAS, Certain heretofore due and payable remain unpaid and are now delinquent;

NOW, THEREFORE, IT IS HEREBY FOUND, DETERMINED and ORDERED THAT:

1. Those charges for water and other services of the District set forth in Exhibit "A" attached hereto and made a part hereof by reference, are now Delinquent.
2. Pursuant to Section 37212 of the Water Code, the Assessor and Tax Collector are hereby authorized to add to the annual Ad Valorem Assessment of each parcel of land set forth in Exhibit "A" said unpaid charges, and, pursuant to section 37207 of the Water Code, such amounts so added shall be collected and shall constitute a lien as a part of the annual assessment levied on each of said parcels.
3. The Secretary shall forward a certified copy of this resolution to the Board of Supervisors and the auditors of the Counties of Placer and El Dorado, as an addendum to the estimate of the amount of money needed to be raised by Assessment in the County of purposes of the District for the next fiscal year, and as this Board's formal request for the collection of said charges pursuant to law.

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted and passed by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California at a meeting held on the 28th day of June 2024 by the following vote;

AYES: Swartfager, Dangler, Cotner, Noack, Arcidiacono

NOES: None

ABSENT: None

APPROVED:

Jerry Swartfager
President/Chairman

Karla Gunter
Secretary/Treasurer

Addendum C

McKinney Water District Budget

RESOLUTION 2024-1

EXHIBIT 'A'

FISCAL YEAR - 7/1/2024 Through 6/30/2025

	Estimated 24-25	Actual 23-24
Expenses	Expense	Expense
Employee Compensation		
Regular Monthly Meetings:		
5 Directors @ \$100.00 Ea. -- 500.00 X 12	\$6,000.00	\$5,700.00
Extra Monthly Meetings-(2)		
5 Directors @ \$100.00 Ea. -- 500.00 X1	\$500.00	\$500.00
Sec/Treas. Compensation	\$24,000.00	\$24,000.00
Performed by District Agent "Servicing and minor repairs well pump station, Pressure-Sub Station/maint., Laterals, Hydrant, (Including Monthly Reports, Meter Reading and meeting attendance, Etc.) Monthly Rate \$1,050 x12	\$12,600.00	\$12,550.00
Meeting Host	\$540.00	\$540.00
Total Employee Compensation	\$43,640.00	\$43,290.00
General and Administrative		
Office Supplies, Postage, Software, Copies, POBox, etc	\$1,000.00	\$908.07
AT&T, Teleconf., Verizon SIM card, Text Alert Service, District Agent's Cell Phone	\$2,600.00	\$2,502.51
Website Management and Domain	\$1,000.00	\$756.00
Electric Power, (Liberty Utilities)	\$11,000.00	\$10,796.08
Water Purchased (\$4.63 / 1000 Gals)	\$5,000.00	\$0.00
Liability Insurance, Workers Comp. and bonding	\$8,571.80	\$7,637.02
Payroll Tax	\$4,000.00	\$3,671.48
Regulatory Fees and Permits	\$3,000.00	\$2,540.12
Professional Fee's Eng. Acct, Legal, Cross Connection	\$5,000.00	\$5,007.35
General Election Costs	\$0.00	\$0.00
Travel	\$600.00	\$558.62
Payroll and Bank Service Charges	\$300.00	\$216.28
Dues/Subscriptions	\$3,500.00	\$3,381.46
Total General and Administrative	\$45,571.80	\$37,974.99
Operation and Maintenance		
DA Source Maintenance	\$8,000.00	\$5,683.40
Engineering Prep for future line replacements	\$60,000.00	\$0.00
Construction Services - Repairs/Replacements/Servicing (Outside Services)	\$800,000.00	\$46,245.60
Water Testing - Lab fees	\$1,000.00	\$1,205.00
Pump Fuel	\$500.00	\$0.00
Outside Services - Snow Removal	\$1,800.00	\$1,450.00
Flow Meter Replacement	\$5,000.00	\$11,246.46
Misc. Materials and Parts	\$1,000.00	\$0.00
Roof, Gates, Fences, Signs, Permits Etc	\$500.00	\$0.00
Total Operation and Maintenance	\$877,800.00	\$65,830.46
Total Estimated Expenses	\$967,011.80	\$147,095.45

McKinney Water District Budget
RESOLUTION 2024-1
EXHIBIT 'A'
FISCAL YEAR - 7/1/2024 Through 6/30/2025

General Fund - Income	Actual 23-24	Actual 22-23
Cash on Hand as of 5/31/24		
Bank of the West Checking - Acct Closed	\$0.00	\$5,101.00
BOM Bank	\$248,329.47	\$194,239.58
El Dorado Savings Bank Checking	\$185,187.38	\$170,636.07
El Dorado Savings Bank Savings	\$203,425.10	\$203,241.60
US Bank Savings	\$251,321.29	\$176,723.70
Umpqua Bank Savings	\$150,263.74	\$150,018.66
Umpqua CD	\$0.00	\$100,030.14
Interest Income	\$1,031.17	\$319.42
Other Income (Court Settlement)	\$213.54	\$0.00
Total Cash on Hand	\$1,039,771.69	\$ 1,000,310.17
Water Services:		
Ordinance 2008-1 Customer & Standby billed 4 /1/24	\$74,192.00	\$75,064.00
Water service FY24-25 collected In advance Restricted	\$56,728.00	\$54,612.00
Inspection Fee's	\$0.00	\$0.00
Water Service on/off and Connections	\$800.00	\$0.00
Water Service Late Fees from previous year	\$1,170.00	\$1,356.00
Total Water Services	\$76,162.00	\$76,420.00
Supplimental Standby - Ordinance 2008-2		
Section 35471-81 Water Code: Below amount to be levied on the respective property tax roll of each parcel within the boundary of McKinney Estates, and collections, as received to be remitted by:		
El Dorado County (58) X 80.00	\$4,640.00	\$4,640.00
Placer County (202) X 80.00	\$16,160.00	\$16,160.00
Total Supplimental Standby	\$ 20,800.00	\$ 20,800.00
Estimated Receipts this Budget Period		
Demand-Allocation:		
El Dorado County -	\$56,000.00	\$56,780.00
Placer County -	\$161,615.66	\$153,824.79
Less Supplimental Standby Charges	-\$20,800.00	-\$20,800.00
Total Estimated Receipts	\$196,815.66	\$181,897.30
Total Water Services Standby and Estimated Receipts	294,035.66	202,697.30
TOTAL "ESTIMATED" - FUNDS, RECEIPTS, & REVENUES:		
For Fiscal Year 2024-2025		
Revenue	\$1,294,345.83	\$1,203,007.47
Expenses	\$967,011.80	\$147,095.45
Net Ordinary Income	\$327,334.03	\$1,055,912.02

