

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes McKinney Water District Board of Directors Meeting July 22, 2022

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:01 am. The meeting was held at 6453 McKinney Creek Rd. and teleconference and video conference. Teleconference (855) 212-0212. Meeting ID: 963-145-770#.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, M. Noack, K. Arcidiacono, S. Cotner

Directors Absent: None

Others Present: K. Gunter, G. Payne

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors held on June 24, 2022, were approved on a motion by Director Swartfager and seconded by Director Dangler by a vote of 4 to 0.

OLD BUSINESS

A. Update – Farr West Engineering

The Project has been posted on the Farr West bid room on July 15, 2022, We are waiting to get results after August 12, 2022. Added to the bid were bollards in front of the building.

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer’s Report

The Board accepted the Treasurer’s Report as presented for the month of June 2022 totaling - \$931,787.23

B. Bills/Charges and Transfers

The Board reviewed the July 2022 Bills and Charges totaling \$8421.45. On a motion of Director Swartfager and seconded by Director Dangler the bills and charges were approved by a vote of 4 to 0.

C. Review of Ordinance 2010-2 Water Conservation and Drought Response

The Board requested a notification be sent to all property owners reminding them to conserve water through the current stage 2 drought response and several requirements necessary to comply with the Drought Ordinance. The Board also requested the creation of a door hanger to be placed on properties for non-compliance with the Water Conservation Ordinance.

D. Water Bill Collection Total for 2022-2023 Billing Period

The district has received \$64,409.00 in water payments as of July 20, 2022

E. District Agent G. Payne – Monthly Report and Water Analysis July 2022

The Secy./Treas. presented the District Agent’s Monthly Report. June 2022 Production 1,626,730 Gallons.

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 590 McKinney Rubicon Springs. in McKinney Estates.

See Addendum A – District Agent Monthly Report for repairs, replacements, and detailed activities. For Additional Services Performed see Addendum B.

F. General Discussion

President Swartfager discussed the opening for a LAFCO Board Member nomination. None of the directors were interested in pursuing a position on the LAFCO Board.

A water district homeowner suggested the district put up a sign saying “McKinney Estates” within the district boundaries. The board agreed this would be an HOA responsibility or possibly a county responsibility.

G. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:29 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday, August 26, 2022, at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

Agent's Report

Date	6/15/2022
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Well #2 Meter Reading	1st	7,865,610	15th	8,643,062	
Gallons Produced	777,452				
Booster #1	20996	Booster #2	20115	VFD #3	677
Power Meter Reading	Date		Well # 1		
	Date	6/15/2022	Well # 2	15763	

Water Samples

Date	Location	
6/7/2022	Bac-T	901 McKinney Rubicon Rd.
	Well # 1	
	Well # 2	
	Other	

Work Performed

Observations

Date	Work Performed				Observations	
6/13/2022	Well # 1 Flushing/Inspection				All alarms tested via SCADA	
6/13/2022	Well # 2 Inspection				All alarms tested Yes	
6/13/2022	Tank Inspection				Inaccessible All alarms tested via SCADA	
5/17/2022	Water line location/USA 6420 McKinney Cascade Dr.					
5/31/2022	780 McKinney Cr. Rd.					
6/6/2022	6695 McKinney Cr. Rd.					
	Water Shut Off/On					
	Leaks Reported					
	Leaks Repaired					
	Valve Box Repaired				none	
	Hydrants Flushed				none	
5/15 - 6/15	North Tahoe Fire testing hydrants					
	Valves Exercised				none	
	Bellevue, Springs, McKinney Ct.					
6/13/2022	Well # 2 Water level	Static	26.5	Dynamic	85.7	
				Static low for month	23.9	
6/13/2022	Generator Inspection/Test run				ok	
	Customer Complaints				none	
	DHS Projects				none	
	Other					
	6471 Marla Ct. - Still water filled valve box - Gonna try vacuum out this week.					
	730 McKinney Cr. Rd. - Main Valve won't shut off.					
	Other Projects					
6/14/2022	Status of SCADA from Sierra Controls - Ready to go. Waiting for VFD Project before Start					
6/14/2022	Status of VFD from Farr West - VFD speced and orderd. 90% drawings complete.					
5/17/2022	6420 McKinney Cascade Dr. - Paving Driveway					
5/31/2022	780 McKinney Cr. Rd. 0 Paving Driveway					
6/6/2022	6695 McKinney Cr. Rd. - Deck Install					

rev. 1-12-11 tw

Addendum B

TIME SHEET

TIME PERIOD 6/15/2022 – 7/15/2022

MCKINNEY WATER DISTRICT

District Office
103 Simmons Way
Folsom, CA 95630
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
6/30/2022	4	VALVE REPAIR AT 730 MCKINNEY RUBICON FOR CONTRACTOR TO REPAIR/REPLACE INOPERABLE VALVE.
6/30/2022	1	VALVE EXPOSURE AND REPAIR AT 6471 MARLA CT. VALVE BAD
7/10/2022	1	USA WATERLINE FOR SOUTHWEST GAS TO INSTALL NEW GAS LINE.
7/6/2022	3	MAIN LINE WATER PRESSURE DROP FOR CUSTOMER VALVE REPAIR AT 6695 MCKINNEY CREEK ROAD. CONTRACTOR BROKE VALVE – EMERGENCY SHUTOFF
7/14/22	2	PHONE AND EMAIL CONVERSATIONS WITH FARR WEST ENGINEERING REGARDING NEW VFD INSTALL AT WELL SHED #2. CURRENTLY AT 90% AND ORDERED VFD. ORDERING OF PUMP VFD FOR PROJECT.
7/14/2022	1	PHONE CONVERSATIONS WITH SIERRA CONTROLS REGARDING SCADA UPGRADE. CURRENTLY READY FOR INSTALL BUT GOING TO WAIT FOR VFD PROJECT TO REDUCE COSTS. VFD TO BE DELIVERED TO THEM IN ABOVE PROJECT.
TOTAL HOURS	12	

EMPLOYEE SIGNATURE: <i>Graham Payne</i>	DATE: 7/19/2022
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Addendum C

ORDINANCE 2010-2

General Policies & Standards Water conservation

Section 1

General Policies Governing Water Conservation and Drought Response Standards

1.01 GENERAL

Ordinance 2010-2 of the McKinney Water District (hereinafter referred to as "District,") establishes water conservation requirements and drought response standards.

1.02 PURPOSE

The purpose of this Ordinance is to preserve water resources, reduce the risk and severity of water shortages when drought or natural disaster occurs and to establish a drought preparedness and response plan. The prevention of water waste is an environmentally sound way to protect, conserve and prevent unacceptable diminution of the District's water supplies, while minimizing costs to the District and expense to its customers.

This Ordinance establishes drought response stages and measures to ensure that the water resources available to the District are put to the maximum beneficial use, that unreasonable use or unreasonable method of use is prevented, and that conservation of water is accomplished in the interest of District customers and for the health, safety and welfare of the public.

1.03 WATER WASTE PROHIBITED

No Owner shall waste water or cause, use or permit the use of water received from the District for residential, commercial, industrial, governmental or any other purpose in any manner contrary to any provision in this Ordinance.

Mandatory drought response measures shall be implemented based upon the declaration of drought response stages. No Owner shall use water in quantities in excess of the use permitted by the conservation stage in effect pursuant to this Ordinance.

1.04 APPLICATION

This Ordinance applies to all Owners, customers and users who occupy or control water use on any premise within the District's water service area and to those water users and their customers whose parcels are within or outside of District boundaries and who receive service through contract with the District.

1.04.1 Contracted Sales

When the District enters into a contract for the sale of water to a public or private water system or entity, outside District boundaries, the system and its customers shall comply with all conditions contained herein. It shall be the responsibility of the system owner or the person signatory to the contract to ensure that all water conservation conditions are satisfied by their customers.

1.04.2 Owner Defined

The term "Owner" as used in this Ordinance, shall mean parcel owner, customer, water user, customer under contract or their water customers.

1.05 AUTHORITY

Nothing contained within this Ordinance shall be construed to limit the authority of the Board of Directors to amend, supplement or change this Ordinance or any rules and regulations applicable thereto at any time.

1.06 EFFECTIVE DATE

This Ordinance shall become effective 30 days from date of adoption, and the rates and schedules specified shall become applicable with the billing cycle following the effective date.

1.07 EXISTING CHARGES

Existing fees and charges in effect when this Ordinance is adopted shall remain in effect unless specifically changed by this Ordinance.

1.08 INTERPRETATION

The Board of Directors of the District is charged with interpretation, regulation and enforcement of the provisions of this Ordinance.

1.09 ADMINISTRATION

The provisions of this Ordinance shall be administered and enforced by the District who may delegate such enforcement to one or more employees or contractors of the District.

1.10 DETERMINATION OF CONSERVATION STAGE

Stage 1 applies to water served from the system. Stage 2 and Stage 3 Drought response stages will be determined based upon the water system's available supply. Drought Response Stages 2 and 3 shall be based upon supply and demand of available water within the system. Drought Response Stages 2 and 3 shall be determined by the Board of Directors.

1.11 VIOLATIONS

In order to protect the health, safety and welfare of the community, the District shall serve any Owner found to be violating any provision of this Ordinance with written notice, in accordance with Section 3, stating the nature of the violation and providing a reasonable time limit for the satisfactory correction. If a violation is not corrected within the time limit prescribed, the Board of Directors shall exercise their authority to disconnect the water service from the District's system based upon the severity of the violation. Disconnect and reconnect fees shall be assessed per the District's fee schedule.

1.12 CONTACT INFORMATION

Failure to maintain current and correct emergency contact information may result in fees incurred described in section 4. Absentee owners, rental properties or persons traveling/working out of the area should maintain a local contact number to avoid property damage/water loss. It is the responsibility of the owner to keep the District informed of any mailing address or phone contact number changes.

1.13 APPEALS TO THE BOARD OF DIRECTORS

Any person who is dissatisfied with any determination made by the McKinney Water District may at any time within 30 days after such determination, appeal to the Board of Directors by giving written notice to the Secretary of the Board of Directors. The appeal shall set

written notice to the Secretary of the Board of Directors. The appeal shall set forth the events and circumstances leading to the appeal, the nature of the ruling or interpretation from which relief is sought, the nature of the impact of the ruling on the appellant's property, together with any other reasons for the appeal.

The Secretary shall transmit to the Board of Directors a report upon the matter appealed. The Board of Directors shall cause written notice to be given at least ten (10) days prior to the time fixed for hearing to all persons affected by such application of the time and place fixed by the Board of Directors for hearing such appeal. The Board shall consider all testimony and make a decision, which shall be mailed to the appellant within 30 days of the date of the Board action. The Board of Directors may, at any time, upon its own motion, revise any previous determination.

If the dispute involves an amount of charges, the appellant shall pay the amount disputed in full when the charges are due. Any charge paid under protest will be refunded to the appellant should the Board of Directors determine that the charges were wrongfully made.

Water Conservation

Drought Response Stages

2.01 WATER CONSERVATION REQUIREMENTS

DROUGHT RESPONSE STAGE 1 - NORMAL CONDITIONS

Owners shall not waste water and shall maintain all water service lines, from the point of delivery to the premises served, in good repair. Further, the Owner shall implement the following water conservation measures, under normal, non-emergency conditions:

2.01.1 Repair of Water Leaks

Any leak in plumbing and / or irrigation systems shall be repaired when found, but in any case within ten (10) to thirty (30) days of notice by the District to repair. In the event the owner cannot be contacted, or action is not taken by the owner, the water will be shut off by the District Agent. The owner will incur disconnect and reconnect charges along with administrative fees; these charges will be added to the billing. If water is leaking at a high rate or doing property damage, the District Agent has the authority to shut it off immediately. A homeowner leak that requires the District to contract with a local excavation company to expose the District shutoff shall be paid for by the owner in addition to all above mentioned fees and/or charges per the fee schedule (Section 4).

2.01.2 Water Runoff

Use of potable water which results in flooding or runoff in gutters, streets or onto adjacent property is not allowed.

2.01.3 Vehicle Wash

Automatic shutoff valves or nozzles will be used whenever a hose is used for cleaning vehicles, boats and/or campers.

2.01.4 Cleaning of Surfaces

Automatic shutoff valves or nozzles will be used whenever a hose is used for cleaning or clearing walkways, patios, decks, windows, driveways, parking areas or other improved areas, whether paved or unpaved.

2.01.5 Construction Water

All water hoses used in connection with any construction activity shall be equipped with an automatic shutoff nozzle.

2.01.6 Landscape Irrigation

a) Winterization of Irrigation Systems

Operation of irrigation systems shall be discontinued and properly winterized by November 1st every year or earlier depending on temperatures.

b) Landscape Irrigation Controls on New Construction Irrigation Systems

Any new irrigation systems installed, in conjunction with new construction or complete reconstruction, within the District must be equipped with rain sensing devices that will halt irrigation after a specified rainfall, and/or moisture sensors that use a probe in the soil to monitor soil water content, and/or freeze sensors that turn off sprinkler valves when the temperature drops below a preset level.

c) State Model Landscape Ordinance

All residential new construction shall conform with the requirements of the State of California Model Landscape Ordinance, Title 23, Division 2, California Code of Regulations, Chapter 2.7 or applicable local ordinances superseding the State ordinance.

2.01.7 Restrictions on Irrigation during Times of Day, Precipitation or Low Temperatures

Landscaping, lawns and open ground must not be watered: (1) between the hours of 10:00 AM and 4:00 PM, (2) at any time while it is raining or snowing and/or (3) where the air temperature is less than 40 degrees Fahrenheit.

2.01.8 Indiscriminate Use

Owners shall not use water in a manner that is wasteful and without reasonable purpose.

2.01.9 Exceptions

The provisions of this section are not applicable to the uses of water which are necessary to protect public health and safety or for essential governmental services, such as police, fire and other similar emergency services.

2.02 DECLARATION, IMPLEMENTATION AND TERMINATION OF DROUGHT RESPONSE STAGES 2 AND 3

An emergency water conservation plan is necessary to minimize the effect of the water shortages that can arise on short notice during natural disasters or drought conditions. Upon declaration of a Stage 2 or Stage 3 drought response, the Board President shall be authorized to implement and enforce any or all of the drought response measures identified herein.

Drought Response Stages 2 and 3 will be declared by the Board of Directors. In emergency situations the Board President may declare a Drought Response Stage 2 or 3 initially, to be followed up with Board of Directors' declaration as soon as reasonably possible. Each drought response stage will be triggered by specific conditions related to the operating capacities of District water sources and the water distribution system. Examples may include but not limited to severe local drought conditions, significant depletion of pumping capacity due to mechanical failure or aquifer depletion, major distribution system failures such as water or transmission main failure, water tank failure, natural disasters such as fire, weather or earthquake events, or long term power outages. The drought response stage chosen will vary on the severity of the situation.

Following the declaration of any drought response stage, the District will implement appropriate response actions. If emergency conditions warrant the rationing or

emergency conservation of water, Owners will be notified through local media news releases, public postings and billing inserts. Implementation of Stage 2 or 3 may result in an increased level of monitoring by the District Agent to ensure compliance. The District will continually monitor drought conditions and promptly recommend that the drought response stage level increase if conditions worsen. The Board President will rescind Stage 2 or Stage 3 levels if warranted by improved conditions.

2.03 WATER CONSERVATION REQUIREMENTS DROUGHT RESPONSE STAGE 2 – SIGNIFICANT WATER SHORTAGE

In addition to Drought Response Stage 1 requirements, Stage 2 requires that:

2.03.1 Designated Irrigation Days Established

a) Properties with street addresses that end in an even number may irrigate only on Monday, Wednesday and Friday; properties with street addresses ending in an odd number may irrigate only on Sunday, Tuesday and Thursday.

There will be no irrigation permitted on Saturday. An individual irrigation zone in a property's irrigation system shall not irrigate more than 30 minutes per day, unless the zone is irrigated exclusively by drip or other low-flow irrigation systems.

b) Irrigation exclusively utilizing drip systems shall be exempt from designated irrigation days. "Drip irrigation" means any non-spray low volume irrigation system utilizing emission devices with a flow rate measured in gallons per hour. Low volume irrigation systems are specifically designed to apply small volumes of water slowly at or near the root zone of plants.

2.03.2 New Construction Landscaping

Notwithstanding any other provision of this ordinance, water used for irrigating landscaping for new construction shall be limited to new landscaping planted to comply with the Tahoe Regional Planning Agency's Best Management Practices (BMPs,) defensible space, or for any other reason, as follows:

a) Newly planted sod will be exempt for forty-five (45) days from the date it was installed.

b) Seeded lawns, whether by hydro-seed or other means, will be exempt for sixty (60) days from the date of application.

c) Bedding plants, including annuals and perennials, will be exempt for fifteen (15) days from the date of planting.

d) The property owner, or his/her designee, must notify the District verbally or in writing to obtain an exemption for the establishment of new vegetation as outlined above.

2.04 WATER CONSERVATION REQUIREMENTS DROUGHT RESPONSE STAGE 3 – WATER SHORTAGE EMERGENCY

A Stage 3 drought response is triggered by deterioration in local water system indicators in conjunction with a drought status above normal for the Lake Tahoe Basin, a failure of key water system components, and/or a failure to significantly reduce water demand in Stage 2.

During Stage 3, Drought Response Stages 1 and 2 restrictions apply and the Board may designate specific areas for further restrictions including, but not limited to irrigation use. The use of water for other than domestic use is prohibited.

Section 3

Violations

3.01 NOTICE OF VIOLATION

If any person fails or refuses to comply with the provisions of this Ordinance, the District Secretary shall provide the person with a written

notice of the violation and an opportunity to correct the non-compliance. The written notice will:

- a) Be posted or presented at the site of the noncompliance
- b) Be mailed to the property owner
- c) State the time, date and place of the violation
- d) Provide a general description of the violation
- e) State the means to correct the violation
- f) State a date by which correction is required
- g) State the possible consequences of failing to correct the violation

If the violation is not corrected to the District's satisfaction within the time frame specified, the District may restrict the water service to the property or disconnect the service. In addition to correcting the violation, the Owner will be billed administrative fees on their account.

3.02 PROCEDURES

3.02.1 First Violation

Following adoption of this Ordinance, first violations will result in a friendly reminder in the form of a notice posted on or near the front door, personal contact with the customer, a phone call and/or a letter advising the Owner of the violation, in accordance with Section 3.01 a through g.

3.02.2 Second Violation

For a second violation within one calendar year, the Owner will be notified in writing. If the correction is not made within ten (10) to thirty (30) days of the District's notice to the Owner (based upon severity of the violation,) an administrative fee will be assessed in accordance with the District fee schedule. The fee shall be added to the Owner's water service charges at the property where the violation occurred. If not corrected within thirty (30) days, a flow-restrictor may be installed by the District.

3.02.3 Third Violation

For a third violation within one calendar year, the Owner will be notified in writing. An administrative fee in accordance with the District's fee schedule will be added to the Owner's water service charges at the property where the violation occurred. If not corrected within ten (10) days of written notice, a flow-restricting device will be installed on the Owner's service connection, and the costs associated with the installation and removal will be billed on the Owner's monthly water billing.

3.02.4 Fourth Violation

For the fourth and subsequent violations within one calendar year, an administrative fee in accordance with the District's fee schedule shall be added to the Owners' water service charges at the property where the violation occurred. In addition, a flow-restricting device will be installed on the Owner's service connection, and the costs associated with the installation and removal will be billed to the Owner.

If not corrected within ten (10) days of written notice, the District may discontinue the Owner's water service at the property where the violation occurred in accordance with District procedures. Reconnection shall only be permitted when there is reasonable protection against future violations, as determined by the District.

3.03 ENFORCEMENT COSTS

The District may correct any violation of this Ordinance and bill the Owner for costs and expenses in enforcing the provisions of this Ordinance, including staff time for investigation and monitoring for compliance, if the Owner refuses to comply. Charges shall be added to the Owner's bill for the property where the enforcement costs were incurred. The District may also take such action as may be allowed by statute.

3.04 TERMINATION OF SERVICE

Failure to correct the violation may result in termination of water service to the parcel on which the violation occurred.

Section 4

Fees

4.01 WATER CONSERVATION FEE SCHEDULE

Disconnect water service as a result of ordinance violation \$50.00 minimum, billed at actual cost.

Reconnect water service as a result of ordinance violation \$50.00 minimum, billed at actual cost.

Administrative fee - 2nd Violation \$50.00

Administrative fee - 3rd Violation \$100.00

Administrative fee - 4th Violation \$300.00

Additional monitoring, compliance enforcement and /or contracted excavation/plumbing service costs - billed at the actual cost.

All fees shall be added to the Owner's annual billing.

I hereby certify that the foregoing is a full, true, and correct copy of an Ordinance duly adopted and passed by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California at a meeting held on the 28th day of May, 2010 by the following vote;

AYES: Waters, Hirabayashi, Eichstadt, Egelston,
Jackson

NOES: NONE

ABSENT: NONE

McKinney Water District



Thomas Waters:
President/Chairman



Karl Kinker
Secretary/Treasurer