

McKinney Water District El Dorado and Placer Counties

Board Meeting Minutes

McKinney Water District Board of Directors Meeting
June 23, 2023

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:02 am. The meeting was held at 6453 McKinney Creek Rd., Zoom and via teleconference Teleconference (855) 212-0212. Meeting ID: 963-145-770#.

ROLL CALL:

Directors Present: J. Swartfager, V. Dangler, M. Noack, K. Arcidiacono, S. Cotner
Directors Absent: None
Others Present: G. Payne, K. Gunter

Approval of Minutes from the Previous Meeting

The minutes of the Regular adjourned meeting of the Board of Directors held on June 23, 2023, were approved on a motion by Director Swartfager and seconded by Director Dangler by a vote of 5 to 0.

OLD BUSINESS

NEW BUSINESS and MONTHLY REPORTS

A. Treasurer's Report

The Board accepted the Treasurer's Report as presented for the month of May 2023 totaling - **\$992,335.38**

B. Bills/Charges and Transfers

The Board reviewed the Bills and Charges totaling **\$7,655.37**. On a motion of Director Swartfager and seconded by Director Noack. The bills and charges were unanimously approved.

On a motion of Director Swartfager and seconded by Director Arcidiacono the Secretary/Treasurer was authorized to move funds from El Dorado Savings to US Bank and Bank of the West Savings approved by a vote of 5 to 0.

C. Offer On-Line Bill Payments –

- PayPal – Zettle card reader, one-time purchase of \$29, no monthly fee, 3.45% service charge + .09 per transaction.
 - Square – Service Charge 3.3% + .30 per transaction.
 - QuickBooks – Have to switch to QuickBooks Online, pay a monthly fee to use QuickBooks Online (\$15 - \$100/month) Service Charge 2.9% + .25 per transaction
- The district will need to charge a convenience fee of approx. \$10.45

D. Budget Review – The Board will review the proposed budget included in the Board packet. See Addendum A

On a motion of Director Swartfager and seconded by Director Noack the 2023-2024 Budget was approved with changes by a vote of 5 to 0.

E. FYI – Water System Regulatory Oversight Transfer – As of July 1, 2023, Placer County water systems will be transferred to Sacramento County. Our new regulatory contact will be Ali Rezvani, P.E. Sacramento District Engineer. All Cranmer testing reports will be sent to Jonathan Sorunke, LEED AP, Water Resource Control Engineer

F. Payments Received from Water Billing 4/1/23

As of June 19, 2023, the District has received \$54,612 in water bill payments.

G. Water Sample and District Agent Report – June 2023

The Secy./Treas. presented the District Agent's Monthly Report. May 2023 Production 4,312,366 Gallons. Meter reads were collected but were not accurate due to a meter malfunction. Static 17.9, Dynamic 62.5, Static low for the month 15.4. Lead Testing will be performed in September 2023.

Coliform/Fecal testing per the sample site plan came back negative. Samples were taken at 901 McKinney Rubicon Springs. in McKinney Estates.

See Addendum A – District Agent Monthly Report for repairs, replacements, and detailed activities. For Additional Services Performed see Addendum B.

H. General Discussion

I. Adjournment

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Noack the meeting was declared adjourned, at 8:16 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday, July 28, 2023, at 8:00 A.M. at the regular meeting place.

Jerry Swartfager
President

Karla Gunter
Secretary/Treasurer

Addendum A

McKinney Water District Budget
RESOLUTION 2023-2
EXHIBIT 'A'
FISCAL YEAR - 7/1/2023 Through 6/30/2024

	Estimated 23-24	Actual 22-23	Actual 21-22
Expenses	Expense	Expense	Expense
Employee Compensation			
Regular Monthly Meetings:			
5 Directors @ \$100.00 Ea. -- 500.00 X 12	\$6,000.00	\$5,900.00	\$5,700.00
Extra Monthly Meetings-(2)			
5 Directors @ \$100.00 Ea. -- 500.00 X 2	\$1,000.00	\$0.00	\$0.00
Sec/Treas. Compensation	\$24,000.00	\$24,000.00	\$24,000.00
Performed by District Agent "Servicing and minor repairs well pump station, Pressure-Sub Station/maint., Laterals, Hydrant, (Including Monthly Reports, Meter Reading and meeting attendance, Etc.) Monthly Rate \$1,050 x12 Meeting Host	\$12,600.00	\$12,600.00	\$13,320.00
	\$540.00	\$405.00	\$270.00
Total Employee Compensation	\$44,140.00	\$42,905.00	\$43,020.00
General and Administrative			
Office Supplies, Postage, Paper, Copies etc.	\$1,000.00	\$737.42	\$590.49
AT&T, Teleconf. Verizon SIM card, Text Alert Service, Graham's Cell Phone	\$4,000.00	\$2,875.50	\$3,309.44
Website Management and Domain	\$1,000.00	\$700.32	\$694.00
Electric Power, (Liberty Utilities)	\$7,300.00	\$7,369.40	\$7,017.78
Water Purchased	\$1,000.00	\$0.00	\$0.00
Liability Insurance, Workers Comp. and bonding	\$8,000.00	\$994.19	\$7,354.71
Payroll Tax	\$4,000.00	\$2,656.43	\$3,430.11
Regulatory Fees and Permits	\$4,000.00	\$2,814.04	\$3,732.52
Professional Fee's Eng. Acct, Legal, Cross Connection	\$40,000.00	\$1,050.00	\$37,183.75
General Election Costs	\$1,000.00	\$0.00	\$0.00
Travel	\$300.00	\$132.50	\$359.02
Payroll and Bank Service Charges	\$200.00	\$178.00	\$142.25
Dues/Subscriptions	\$3,500.00	\$3,381.46	\$1,252.00
Total General and Administrative	\$75,300.00	\$22,889.26	\$65,066.07
Operation and Maintenance			
DA Source Maintenance	\$8,000.00	\$9,971.00	\$5,105.00
Engineering Prep for future line replacements	\$60,000.00	\$0.00	\$0.00
Construction Services - Repairs/Replacements/Servicing (Outside Services)	\$800,000.00	\$16,323.52	\$2,853.25
Water Testing - Lab fees	\$500.00	\$1,330.00	\$745.00
Pump Fuel	\$500.00	\$0.00	\$396.46
Outside Services - Snow Removal	\$2,000.00	\$2,100.00	\$830.00
Electrical System Upgrade	\$0.00	\$54,145.35	\$0.00
New Equipment	\$1,000.00	\$29,647.34	\$0.00
Misc. Materials and Parts	\$1,000.00	\$0.00	\$0.00
Roof, Gates, Fences, Signs, Permits Etc	\$500.00	\$0.00	\$0.00
Total Operation and Maintenance	\$873,500.00	\$113,517.21	\$9,929.71
Total Estimated Expenses	\$992,940.00	\$179,311.47	\$118,015.78

McKinney Water District Budget
RESOLUTION 2023-2
EXHIBIT 'A'
FISCAL YEAR - 7/1/2023 Through 6/30/2024

General Fund - Income	Actual 22-23	Actual 21-22	
Cash on Hand as of 6/19/23			
Bank of the West Checking	\$5,101.00	\$5,101.00	
Bank of the West Savings	\$194,239.58	\$194,220.14	
El Dorado Savings Bank Checking	\$170,636.07	\$202,797.27	
El Dorado Savings Bank Savings	\$203,241.60	\$103,065.92	
El Dorado Savings Bank 12 month CD	\$0.00	\$0.00	
US Bank Savings	\$176,723.70	\$176,599.24	
Umpqua Bank Savings	\$150,018.66	\$150,003.66	
Umpqua CD	\$100,030.14	\$100,000.00	
Interest Income	\$319.42	\$354.45	
	\$ 1,000,310.17	\$ 932,141.68	
Water Services:			
Ordinance 2008-1 Customer & Standby billed 4 /1/23	\$75,064.00	\$75,620.00	
Water service FY23-24 collected In advance Restricted	\$54,612.00	\$52,706.00	
Inspection Fee's	\$0.00		
Water Service on/off and Connections	\$0.00	\$150.00	
Water Service Late Fees from previous year	\$1,356.00	\$430.00	
	\$76,420.00	\$76,200.00	
Supplimental Standby - Ordinance 2008-2			
Section 35471-81 Water Code: Below amount to be levied on the respective property tax roll of each parcel within the boundary of McKinney Estates, and collections, as received to be remitted by:			
El Dorado County (58) X 80.00	\$4,640.00	\$4,640.00	
Placer County (202) X 80.00	\$16,160.00	\$16,160.00	
	\$ 20,800.00	\$ 20,800.00	
Estimated Receipts this Budget Period			
Demand-Allocation:			
El Dorado County -	\$56,000.00	\$51,000.00	
Placer County -	\$161,615.66	\$151,697.30	
Less Supplimental Standby Charges	-\$20,800.00	-\$20,800.00	
	\$196,815.66	\$181,897.30	
Total Water Services Standby and Estimated Receipts	294,035.66	278,897.30	
TOTAL "ESTIMATED" - FUNDS, RECEIPTS, & REVENUES:			
For Fiscal Year 2023-2024			
Revenue	\$1,294,345.83	\$1,211,038.98	
Expenses	\$992,940.00	\$179,311.47	
Net Ordinary Income	\$301,405.83	\$1,031,727.51	

Addendum B

Agent's Report

Date 6/15/2023	
Well #2 Meter Reading	1st 5,593,118 15th 8,251,667
Gallons Produced	2,658,549
Booster #1 22494	Booster #2 21727 Booster #3 688
Power Meter Reading	Date Well # 1
	Date 6/15/2023 Well # 2 45272
Water Samples	
Date	Location
6/6/2023	Bac-T 901 McKinney Creek Rd.
	Well # 1
	Well # 2
	Other
Work Performed	
	Observations
Date	Well # 1 Flushing/Inspection
	All alarms tested Inaccessible SCADA
6/15/2023	Well # 2 Inspection
	All alarms tested Yes
	Tank Inspection
	All alarms tested Inaccessible SCADA
	Water line location/USA
6/13/2023	USA @ 6650 McKinney Ct for Structural work on house.
6/13/2023	USA @ 7070 Bellevue Ave for installing of new gas line to residence/snow shed
	Water Shut Off/On
5/30/2023	704 Cascade Circle - Waterline repair attempted.
	Leaks Reported
	Leaks Repaired
	Valve Box Repaired none
	Hydrants Flushed none
	No hydrants flushed due to freezing conditions
	Valves Exercised none
	None due to freezing conditions
6/15/2023	Well # 2 Water level Static 17.9 Dynamic 62.5
	Static low for month 15.4
	Generator Inspection/Test run ok Inaccessible
	Customer Complaints none
	DHS Projects none
	Other

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