

# McKinney Water District El Dorado and Placer Counties

## Board Meeting Minutes McKinney Water District Board of Directors Meeting March 22, 2024

Director Swartfager convened the McKinney Water District Board Meeting at 8:00 a.m. The meeting was held at 590 Rubicon Springs in McKinney Estates, teleconference and Zoom.

**Teleconference** (855) 212-0212. Meeting ID: 963-145-770#.

### **ROLL CALL:**

Directors Present: J. Swartfager, V. Dangler, M. Noack, K. Arcidiacono, S. Cotner

Directors Absent: None

Others Present: G. Payne, K. Gunter

### **Approval of Minutes from the Previous Meeting**

The minutes of the Regular adjourned meeting of the Board of Directors held on February 23, 2023, were approved on a motion by Director Swartfager and seconded by Director Arcidiacono by unanimous vote.

### **OLD BUSINESS**

- A. **Status of Flow Meter Installation** – The District Agent updated the Board as to the progress of the Flow Meter installation. The meter is scheduled to be installed Mid-May depending on the snow melt.
  
- B. **Status of the Rubicon Springs Water Mainline Replacement Project** – The contract is signed and survey work will begin as weather permits. We are to notify Matt at Dowl Engineering when the roads are visible.

**NEW BUSINESS and MONTHLY REPORTS**

**A. Treasurer’s Report**

The Board accepted the Treasurer’s Report as presented for February 2024 totaling - **\$1,045,188.60**

**B. Bills/Charges and Transfers**

The Board reviewed the Bills and Charges totaling **\$6,732.00**. On a motion of Director Swartfager and seconded by Director Noack the bills and charges were approved by unanimous vote.

**Bills/Charges & Transfer Approved This Meeting**

On a motion of Director Swartfager and seconded by Director Arcidiacono the bills and charges were approved by unanimous vote.

**C. Ordinance 2024-1 Water Charges**—includes the definition of Emergency/Non-Emergency Water Shut Off and language regarding requests for Non-Emergency Water Shut Off during October – April.

See Addendum B –

On a motion of Director Swartfager and seconded by Director Cotner Ordinance 2024-1 Repealing Ordinance 2020-1a was approved by unanimous vote.

**D. Water Sample and District Agent Report – March 2024**

The Secy./Treas. presented the District Agent’s Monthly Report. The meter is not tracking water production currently. Static 18, Dynamic 68.8. Static low for the month 17.6

Coliform/Fecal testing per the sample site plan came back negative. Samples were taken at 901 McKinney Rubicon Springs in McKinney Estates.

The District Agent would like to test the water quality for Well #1 for the possibility of use in the future.

See Addendum A – District Agent Monthly Report for repairs, replacements, and detailed activities.

**E. General Discussion**

**F. Adjournment**

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Arcidiacono the meeting was declared adjourned, at 8:19 am by a unanimous vote. The next regularly scheduled meeting will be held on Friday, April 26, 2024, at 8:00 A.M. at the regular meeting place.

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Jerry Swartfager  
President

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Karla Gunter  
Secretary/Treasurer

# Addendum A

## Agent's Report

Date 3/15/2024

<b>Well #2 Meter Reading</b>	<b>1st</b> 5,340,712	<b>15th</b> 6,060,076
<b>Gallons Produced</b>	719,364	
<b>Booster #1</b> 23721	<b>Booster #2</b> 22974	<b>Booster #3</b> 696
<b>Power Meter Reading</b>	<b>Date</b>	<b>Well # 1</b>
	3/15/2024	<b>Well # 2</b> 68136

**Water Samples**

Date	Location
3/12/2024	Bac-T 901 McKinney Rubicon
	Well # 1
	Well # 2
	Other

**Work Performed**

**Observations**

Date	Work Performed	Observations
	Well # 1 Flushing/Inspection	Inaccessible SCADA
		All alarms tested
3/15/2024	Well # 2 Inspection	Yes
		All alarms tested
3/13/2024	Tank Inspection	Inaccessible SCADA
		All alarms tested
	Water line location/USA	
	Water Shut Off/On	
	Leaks Reported	
	Leaks Repaired	
	Valve Box Repaired	none
	Hydrants Flushed	none
	No hydrants flushed due to freezing conditions	
	Valves Exercised	none
	None due to freezing conditions	
3/15/2024	Well # 2 Water level	Static 18 Dynamic 68.8 Static low for month 17.6
3/15/2024	Generator Inspection/Test run	ok
	Customer Complaints	none
	DHS Projects	none
	Other	
2/29/2024	Conversations with Sierra Controls regarding Meter Install	

rev. 1-12-11 tw

# **Addendum B**

ORDINANCE NO. 2024-1

AN ORDINANCE REPEALING ORDINANCE NO. 2020-1a  
AS SUBSEQUENTLY AMENDED, AND ESTABLISHING  
WATER CHARGES AND PROVIDING PROCEDURES FOR  
ENFORCEMENT

BE IT ORDAINED, by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, State of California, as follows:

## **ARTICLE I – GENERAL PROVISIONS**

1. **Short Title**. This Ordinance may be cited as “McKinney Water District Water Charge Ordinance”.
2. **Enabling Statute**. This ordinance is adopted pursuant to Section 35470 of the Water Code of the State of California.
3. **Application**. This Ordinance shall apply to all water facilities of the District.
4. **Separability**. It is hereby declared that the District would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more of the sections, subsections sentences, clauses or phrases be declared invalid or subsequently modified.

## **ARTICLE II – DEFINITIONS**

5. **APPLICANT** means a Holder of Title, or an authorized person who has applied to the District requesting delivery of water, (prior, or subsequent to, the ability of the District to make such delivery of water).
6. **BOARD** means the Board of Directors of the McKinney Water District.
7. **CALENDAR YEAR** means the 12-month period – January 1<sup>st</sup> to December 31<sup>st</sup>
8. **DISTRICT** means the MCKINNEY WATER DISTRICT
9. **FISCAL YEAR** means the Fiscal Year of the District, to wit: The 12-month period from July 1<sup>st</sup> to the following June 30<sup>th</sup>.
10. **HOLDER OF TITLE** means the Owner of Record of Fee Title to Land within the District.
11. **CONSUMER OF RECORD** means the user of Water identified by the District’s Account record by name and address.

### **ARTICLE III – WATER CHARGES: VARIOUS**

1. **WATER CONNECTION CHARGE** - The Cost of approval of a connection of a use service to the District's Water System shall be paid by the applicant in an amount as established from time to time by the Board shall be \$250.00 pursuant to this Ordinance.

Any connection made without payment of such charge shall be disconnected, and the applicant and/or land owner shall pay all costs incurred thereby, and prior to a reconnection for such use service to such property.

2. **STANDBY CHARGE (NON-USERS)** – An Annual Standby Charge of Sixty-Four Dollars (\$64.00) per Fiscal Year, for a subdivided lot, is hereby established, and is payable by Holder of Title to which a water delivery facility has been made available. Each un-subdivided parcel as shown on the last equalized County Assessment Roll and to which water is available, regardless of area, shall be treated as a separate lot for purposes of this section.
3. **WATER USE SERVICE** – An Annual Water Service Charge of Three Hundred Dollars (\$300.00) per Fiscal Year, for each connection to the District's Water systems, is hereby established and is payable by Holders of Title to the land to which such connection has been made. For a new connection, the annual charge shall be prorated from the 1st of the month following the connection through the remainder of the current Fiscal year and is payable with the Water Connection Charge herein established. Prepaid Standby Charges for the same period of proration shall be allowed as a credit against such Water Service Charge.
4. **WATER SHUT-OFF/TURN-ON SERVICE** - A customer-requested water shut-off and/or turn-on service is Fifty dollars (\$50.00) per individual event that is performed by the District Staff pursuant to this Ordinance. If service is requested to be performed after 6:00 pm through 7:00 am Monday through Friday or Friday after 6:00 pm through Monday at 7:00 am and on Government holidays, there will be an additional overtime fee charge of time and a half.

**A. Emergency/Non-Emergency Water Shut Off.** –Emergency Water Shut-Off would include, residential fire, flooding, or seismic activity. Non-emergency water Shut-off would include remodeling, construction, and a broken residential shut-off valve on the owner's property.

Due to weather restrictions such as snow, frozen ground, etc. during October – April, any non-emergency water shut-off requests will be evaluated by the District Agent and/or the Board of Directors. If the shut-off is feasible, the valve will be shut off. Otherwise, the shut-off will be postponed until winter conditions are acceptable.

5. **UNSPECIFIED OR SUPERVISORY SERVICES** – A customer requesting services not specified within this Ordinance 2020-2. (e.g., Overseeing Fire Department flow testing on Hydrants) will be charged the hourly rate provided to the District Agent. If service is requested to be performed after 6:00pm through 7:00am Monday through Friday or Friday after 6:00pm through Monday at 7:00am and Government holidays, there will be an additional overtime fee charge of time and a half.

6. REVERSION CHARGES – USER TO NON-USER STATUS – A user, upon disconnection, shall pay the cost of approval established. Such charge shall commence on the 1<sup>st</sup> day of the month following the date of disconnection and shall be an amount equal to 1/12 of the Annual Standby Charge multiplied by the number of months remaining to the end of the current Fiscal Year. Any prepayments of Annual Water Service Charges as herein established applicable to the above determined remaining months shall be allowed as a credit to such Annual Standby Charges. An application for reconnection shall be treated as a new connection in accordance with Sections 13 and 15 thereof.
  
7. NEWLY SUBDIVIDED LOTS – Upon the availability of water distribution facilities, within a newly subdivided area. Which are owned, or controlled by the District, Annual Standby Charge as herein established shall become applicable. To the Holders of Title of all parcels within such area, per the District’s records, there shall be mailed a 15-day delinquent billing stating the prorated amount of such charge applicable to the then remaining portion of the current Fiscal Year beginning with the 1<sup>st</sup> day of the month following acceptance by the District of ownership or control of such water distribution facilities.
  
8. BILLING AND DUE DATES FOR PAYMENT OF CHARGES – Annual Standby Charges and Annual Water Service Charges are due and payable in full on the 30th day of June for the Fiscal Year commencing on the following 1<sup>st</sup> day of July. Suitable billings shall be mailed each year, prior to the June 30th due date to the holder of Title or Consumer of Record, per the District’s records, stating the applicable charges, the due date, the delinquent date, the delinquency penalty and the request for payment.
  
9. DELINQUENCY – All charges established by this Ordinance shall be paid on or before their due date, and, if not so paid, shall become delinquent. Delinquent charges shall be subject to a penalty and shall from time to time be established by the Board of Directors. Non-receipt of a written bill shall not affect the date of delinquency. No connection or reconnection shall be made from a parcel to the District’s Water system while there exists any delinquent charges applicable to such parcel.
  
10. COLLECTION OF ANNUAL STANDBY CHARGES – Pursuant to Sections 35479 et seq. of the Water Code of the State of California, Annual Standby Charges of Eighty dollars (\$80) may, at the option of the Board of Directors, be levied and collected at the same time and in the same manner as general county taxes.
  
11. DISCONTINUANCE FOR NONPAYMENT OF CHARGES – Water use service may be discontinued for nonpayment of Water Connection Charges or Annual Water Service Charges which have been delinquent. The District will not discontinue water service for non-payment until payment by the customer (consumer) has been delinquent for a minimum of sixty (60) calendar days after county property tax due date. At least seven (7) calendar days prior to such discontinuance, a final notice will be sent to the Consumer of Records stating that discontinuance will be effective if payment is not made within the time limit specified in the notice. Failure of the District to send, or any such person to receive, said notice shall not affect the District’s power to terminate the delivery of water to such connection

12. COLLECTION OF DELINQUENT CHARGES –

- A. Legal Action – As an alternative to any of the other procedures herein provided, District may bring a legal action against the Holder of Title, and/or the occupants of the premises when Water Service was rendered, for the collection of delinquent charges, related costs of collections and reasonable attorney’s fees.
- B. County Property Tax Rolls – The District may, by resolution, elect to have delinquent charges as established by this ordinance collected on the County tax roll on which its ad valorem assessments are collected, in the same manner, by the same person, at the same time, and together with and in addition to the District’s ad valorem assessments.
- C. Lien Against the Land – The amount of delinquent charges attributed to each parcel, as received by the County Auditor, shall constitute a special assessment against such parcel and shall be a lien on that property for such amount.

13. REPEAL OF PRIOR ORDINANCES. – Ordinance No. 2024-1, an ordinance Repealing 2020-1a and Ordinance No. 2008-1 and establishing Water Charges and providing procedures for its enforcement, adopted by the Board of Directors of said District, as subsequently amended, it is hereby repealed.

I hereby certify that the foregoing is a full, true and correct copy of an Ordinance duly passed and adopted by the Board of Directors of the McKinney Water District, Placer and El Dorado Counties, California, at a meeting thereof duly held on the 23rd day of February 2024 by the following vote of the members thereof:

AYES, and in favor thereof; J. Swartfager, V. Dangler, S. Cotner, M. Noack,  
K. Arcidiacono

NOES, Directors, NONE  
ABSENT: Directors, NONE

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Jerry Swartfager  
President/Director  
McKinney Water District

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Karla Gunter  
Secretary/Treasurer  
McKinney Water District