

# McKinney Water District El Dorado and Placer Counties

## Board Meeting Minutes

### McKinney Water District Board of Directors Meeting December 24, 2021

The McKinney Water District Board Meeting was convened by Director Swartfager at 8:00 am. The meeting was held at 580 McKinney Rubicon Springs Rd in McKinney Estates and Teleconference (855) 212-0212. Meeting ID: 963-145-770#.

#### **ROLL CALL:**

Directors Present: J. Swartfager, V. Dangler, S. Cotner, M. Noack, K. Arcidiacono

Directors Absent:

Others Present: K. Gunter, G. Payne

#### **Approval of Minutes from the Previous Meeting**

The minutes of the Regular adjourned meeting of the Board of Directors, held November 22, 2021, was approved on a motion by Director Swartfager and seconded by Director Noack by a vote of 5 to 0.

#### **OLD BUSINESS**

#### **NEW BUSINESS and MONTHLY REPORTS**

##### **A. Treasurer's Report**

The Board accepted the Treasurer's Report as presented for the month of November 2021 totaling - \$789,048.47

##### **B. Bills/Charges and Transfers**

The Board reviewed the December 2021 Bills and Charges totaling \$8,598.87. On a motion of Director Swartfager and seconded by Director Noack, the bills and charges were amended to void the Removed Rural Water Association invoice of \$572.00 and then approved by a vote of 5 to 0.

**C. Discussion – Move to video conferencing**

Director Cotner inquired about video conferencing Board Meetings.

There are several free services that would fit our criteria.

- **Skype**, up to 100 participants.
- **Jitsi** – up to 75 participants, supports phone-in audio.
- **WebEx** – up to 100 participants, 50 minutes max.
- **Google Meet** – Up to 100 participants, 1 hour max.
- **Zoom** – Up to 100 participants, 40-minute max.

None of these free options allow for recorded video conferencing.

**D. Update for Farr West – Quote for VFD and Upcoming Design Work**

District Agent discussed the line replacement from Hilo to Bellevue and inviting TCPUD to participate in the project. The District Agent has requested a new price quote from Farr West Engineering for the design work for the VFD.

**E. Sierra Controls to provide SCADA Quote**

District Agent is obtaining a price quote to run fiber optic cable from the water tank for better monitoring.

**F. Update – Umpqua Bank**

Umpqua Bank is waiting for a completed DocuSign Signature Card.

**G. District Agent G. Payne – Monthly Report and Water Analysis December 2021**

The Secy./Treas. presented the District Agent's Monthly Report. November 2021 Production 603,610 Gallons. #2 Well Water – Level: did not run due to power failure.

Coliform/Fecal testing per sample site plan came back negative. Samples were taken at 901 McKinney Rubicon Springs Rd. in McKinney Estates.

The snow plow service is working well, there have been no building entry issues this year.

TCPUD supplied the district with diesel for the generator. They will invoice the district.

For repairs, replacements and detailed activities see Addendum A – District Agent Monthly Report. For Additional Services Performed see Addendum B.

**H. General Discussion**

**I. Adjournment**

There being no further business to come before the Board, on a motion by Director Swartfager seconded by Director Arcidiacono the meeting was declared adjourned, at 8:24 am by a vote of 5 to 0. The next regularly scheduled meeting will be held on Friday January 28, 2021 at 8:00 A.M. at the regular meeting place.

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Jerry Swartfager  
President

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Karla Gunter  
Secretary/Treasurer

# Addendum A

## Agent's Report

<b>Date</b>	12/15/2021				
<b>Well #2 Meter Reading</b>	<b>1st</b>	4,103,491	<b>15th</b>	4,439,518	
<b>Gallons Produced</b>	336,027				
<b>Booster #1</b>	20378	<b>Booster #2</b>	19439	<b>Booster #3</b>	672
<b>Power Meter Reading</b>	<b>Date</b>	<b>Well # 1</b>			
	<b>Date</b>	<b>Well # 2</b>			
<b>Water Samples</b>					
<b>Date</b>	<b>Location</b>				
12/7/2021	Bac-T	901 McKinney Rubicon Dr.			
	Well # 1				
	Well # 2				
	Other				
<b>Work Performed</b>					
	<b>Observations</b>				
<b>Date</b>	<b>Work Performed</b>		<b>Observations</b>		
	Well # 1 Flushing/Inspection		Inaccessible	15-Dec	
12/15/2021	Well # 2 Inspection		All alarms tested		
	Tank Inspection		All alarms tested	Inaccessible	
11/26/2021	Water line location/USA		Contractor at 800 Woodside states he has McKinney lines on Property. Not in area of dig		
	Water Shut Off/On				
	Leaks Reported				
	Leaks Repaired				
	Valve Box Repaired		none		
	Hydrants Flushed		none		
12/1 - 12/15	North Tahoe Fire testing hydrants		none		
	Valves Exercised		none		
	None				
	Well # 2 Water level		Static	Dynamic	
	Did not run due to power fail.				
12/14/2021	Generator Inspection/Test run		ok	Ran during power outage	
	Customer Complaints		none		
	DHS Projects		none		
	Other				
11/23	Attempt to contact TAPCO				
11/23	Call and discuss projects with Sierra Controls and project walkthrough				
11/23	USAN at 800 Woodside				
12/1	Project discussions with Farr West regarding VFD and line replacement				
12/14	Major power issues due to widespread outage.				

rev. 1-12-11 tw

# Addendum B

## TIME SHEET

TIME PERIOD 11/15/2021 - 12/15/2021

MCKINNEY WATER DISTRICT

District Office  
103 Simmons Way  
Folsom, CA 95630  
916 806-0510

EMPLOYEE NAME: Graham Payne	TITLE: District Agent
Monthly Salary	\$1000.00
Meeting Attendance/Phone Allowance	\$110.00

DATE	HOURS	SERVICES PROVIDED
11/23/2021	1	NUMEROUS PHONE CALLS TO TAPCO FOR BOLLARD PROJECT. NO CALLS RETURNED
11/23/2021	2	WORK WITH SIERRA CONTROLS PERTAINING TO SCADA ISSUES AND UPGRADE OF SYSTEM TO PROVIDE CONTINUOUS SERVICE TO THE SYSTEM DUE TO CELL PHONE ISSUES.
11/26/2021	1	USA @ 800 WOODSIDE FOR DIGGING HOLE. HOUSE NOT IN DISTRICT BUT IS RIGHT NEXT TO WHERE OUR LINES ARE PER THE CONTRACTOR. LINES NOT IN AREA.
12/1/2021	3	WORK WITH FAR WEST ENGINEERING REGARDING FUTURE PROJECT ON HILO AND BELLEVUE AND ON VFD INSTALLATION FOR WELL SHED.
12/14/2021	3	POWER ISSUES AT WELL SHED AND WITHIN DISTRICT DUE TO WIDESPREAD POWER OUTAGE WITHIN THE BASIN.
<b>TOTAL HOURS</b>	10	

EMPLOYEE SIGNATURE:	DATE: 12/21/2021
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